IGD 1018: MANAGEMENT REVIEW

1.0   PURPOSE

This IGD provides guidance for "Top Management" reviews of the DNSC ESOHMS.

2.0   PROCESS

2.1   Participation

Top Management is defined as the Administrator, Deputy Administrator, and Director of Directorate of Environmental Management and Safety, Director of Directorate of Stockpile Operations, and Chief, Environmental Management Division. Other management personnel involved in the review of the ESOHMS may include the following:

a)   Distribution Facilities Manager

b)   Directorate of Environmental Management and Safety

c)   Others as applicable

2.2   Element of Top Management's Review

Top Management shall review various aspects of the ESOHMS periodically to assure:

a)   Suitability, adequacy, and effectiveness.

b)   The need for changes to the ESOH Policy Statement.

c)   The need for changes to objectives and targets and other elements of the ESOHMS, as appropriate.

d)   Results of ESOHMS and other formal audits and assessments.

e)   Measurements of key environmental and safety and health performance indicators.

f)   Analysis of business, regulatory, and other appropriate trends/issues.

g)   Concerns expressed by interested parties or other constituencies.

h)   Discussion on continual improvement.

2.3   Adequacy of Information

DNSC will assure that the information required to enable review of DNSC facilities is made available.

2.4   Method and Frequency of Review

Top Management reviews and evaluates the ESOHMS. Part of this review process is carried out during the revision of findings or recommendations from ESOHMS audits. The other part of this review process is through periodic management review meetings. The purpose of these meetings is to review the progress of the installation efforts in meeting is its objectives and targets in relationship to the ESOH Policy Statement and in improving DNSC's overall process specified in this Manual. Management Review Meeting Minutes will be prepared and retained for a minimum duration of three (3) years.

3.0   EXAMPLES OF ESOHMS SUPPORTING DOCUMENTATION REFERENCES

3.1   a.   Letter Appointing ESOH Management System Representative
b.   Letter Appointing ESOH Management System Implementation Team
c.   Management Representatives for ESOH Management System

3.2   Minutes of Management Review of ESOHMS

Select a date: [▼]

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